

WANSTEAD & SNARES BROOK CRICKET CLUB

Minutes of the Management Committee Meeting held on Monday 26th January 2015 @ 8:00pm

Present: C. Hurd, N. Hutchings, T. Hebden, L. Enoch, S. Andrews, Arfan Akram.

1.0 Apologies for absence

M. Pluck, J. Palmer, P. Staniford.

2.0 Minutes of previous meeting

2.1 The minutes of the previous Management Committee Meeting on 15th December 2014 were agreed as a true and accurate record of proceedings.

Action Nigel Hutchings to send a copy of the meeting minutes to Sanjay Batra for publication on the website.

3.0 Actions from the previous meeting

3.1 *Send Drummond Lawn Tennis Club a copy of the planning application that we submitted to Redbridge Council in 2011 for the construction of protective netting at Nutter Lane – Chris Hurd had done this.*

3.2 *Ensure that Ian Jordan is asked to mark up any pitches required for football games at Overton Drive – completed.*

3.3 *Send Joe Palmer Jnr's email details to Simon Andrews – Martin Pluck had done this.*

3.4 *Publish news of the planning work on the club website once the plans were complete. This would include an invitation to club members to come to the clubhouse on a pre-arranged Sunday lunchtime to view and discuss the plans – we were still waiting for Sport England to respond to our application for a grant towards the refurbishment under the **Inspired Facilities** programme. We expected a decision on this in April. Martin Pluck would send out an email to club members once we had applied for planning permission for the work.*

Action Martin Pluck to publish news of the planning work on the club website once the plans were complete. This would include an invitation to club members to come to the clubhouse on a pre-arranged Sunday lunchtime to view and discuss the plans.

3.5 *Identify a playing member who would be willing to join the 150th Anniversary Events Planning Committee – Martin Pluck would do this once he had returned from Switzerland in April.*

Action Martin Pluck to identify a playing member who would be willing to join the 150th Anniversary Events Planning Committee.

- 3.6 *Once the Wanstead CC Club Shop was set up on the Fenton Sports website in early January and the T20 kit was available for purchase, email all club members advertising the new kit and providing details of the website – completed.*
- 3.7 *Arrange the first meeting of the 150th Anniversary Events Planning Committee prior to the start of the 2015 season – Martin Pluck would do this once he had returned from Switzerland in April.*

Action **Martin Pluck** to arrange the first meeting of the 150th Anniversary Events Planning Committee prior to the start of the 2015 season.

- 3.8 *Contact Henry Chambers to ask for an inventory of the books and ask him whether he would be happy for us to sell the books to raise money for the club – Martin Pluck had spoken to Henry Chambers, who would consider the club’s proposal.*
- 3.9 *Forward a list of honorary members and their addresses to Nigel Hutchings so that he could print off labels to be used for sending out the AGM Agenda – Martin Pluck had done this.*
- 3.10 *Provide a report/write-up for each of their areas of responsibility for inclusion the AGM Agenda – all contributors had provided their updates for the AGM Agenda.*
- 3.11 *Send a copy of the minutes for the last Management Committee meeting to Sanjay Batra for publication on the website – this had been done.*
- 3.12 *Print off labels to be used for sending out the AGM Agenda – this had been completed.*
- 3.13 *Obtain a formal quote for the repair of the Nutter Lane clubhouse roof and send it to Chris Hurd – carry forward.*

Action **Paul Staniford** to obtain a formal quote for the repair of the Nutter Lane clubhouse roof and send it to Chris Hurd.

Action **Paul Staniford** to carry out repairs to Nutter Lane clubhouse roof once he had been given approval to do so.

- 3.14 *Carry out repairs to Nutter Lane clubhouse windows once Chris had spoken to the Nutter Field landlords – carry forward.*

Action **Paul Staniford** to carry out repairs to Nutter Lane clubhouse windows in January 2015.

- 3.15 *Ask Joe Palmer Jnr to advertise the New Year’s Eve party at Overton Drive on the club website – completed.*
- 3.16 *Get in touch with a friend of Vivienne Hebden, who is a horticultural expert, to ask them to help identify the species of the dead trees that we wish to remove from behind the clubhouse at Overton Drive – completed.*

- 3.17 *Organise First Aid and Safeguarding courses for club members whose accreditation had lapsed – provisional dates had been provided for these courses, with the dates still to be finalised. Trevor Hebden was waiting for Phil Knappett to confirm his availability for the Safeguarding course (26th February was the most likely date for this.) Carry forward.*

Action Trevor Hebden to organise First Aid and Safeguarding courses for club members whose accreditation had lapsed

- 3.18 *Repair the roof of the Overton Drive score box before the start of the 2015 season – Trevor Hebden confirmed that the roof would need to be completely stripped back. Given the amount of materials required for these repairs it was agreed that we should take advantage of the Jewson Privilege Account Scheme that was offered as part of the NatWest Cricket Force initiative.*

Action Trevor Hebden to repair the roof of the Overton Drive score box before the start of the 2015 season.

Action Chris Hurd to apply for a Jewson Privilege Account.

- 3.19 *Follow up with the Essex umpire Tony Clarke, who is a collector of cricket books, to see if he would be interested in acquiring any of Henry Chamber's books – Trevor had spoken to Tony Clarke who had been confirmed that he may be interested in acquiring some of Henry Chamber's cricket books.*

4.0 Development Report Progress

- 4.1 Nothing further to report at this stage although we continued to make progress on focus items. The new management team structure announced last year to address the requirement for a tangible junior succession plan would be in place from mid-February.

5.0 Pavilion Refurbishment

- 5.1 We were awaiting a response from Sport England in respect of the club's grant application for assistance towards the cost of the pavilion refurbishment.

A survey of the trees behind the clubhouse had been carried out by a tree specialist (Scott Whitehead) and Trevor Hebden had provided details of the initial findings. An examination of the trees behind the clubhouse had highlighted the fact that 3 of them were sycamores and the other one an ivy-clad beech that was now leaning at a pronounced angle. We were awaiting a formal report on the conclusions before reapplying for planning permission to remove these trees.

Action Chris Hurd to reapply for planning permission to have the trees behind the clubhouse removed once the final report/covering letter had been received from the tree specialist.

6.0 Fund Raising

6.1 Grants

Chris Hurd had identified a further Sport England grant, supported by Waitrose, which may be available to help the club replace some of its internal and external furniture.

Len Enoch also confirmed that he would follow up on potential funding for coaching courses.

Action Simon Andrews to provide a quote for replacing the furniture in the clubhouse at Overton Drive. This should be done by 31st January.

Action Once he had received a quotation from Simon Andrews, Chris Hurd to apply for a Sport England/Waitrose grant to help fund the cost of replacing the furniture in the clubhouse at Overton Drive.

6.2 Sponsorship

6.2.1 The funds promised through the agreed sponsorship deal with Keatons were now available. In addition, a further generous benefactor had confirmed that they were willing to provide financial assistance to the club.

6.2.2 The Committee supported the suggestion to discount subscriptions for members who introduced sponsors for advertising boards. Trevor Hebden offered to take responsibility for managing this advertising boards initiative, including collating details of, and following up on, potential sponsors.

7.0 Treasurer's Report

7.1 Chris Hurd noted that the bar takings so far this year were considerably lower (£7,500 less) than for the same period in the previous year.

8.0 Bars

8.1 Bar Chairman's report

Simon Andrew confirmed the bar takings for November 2014 and December 2014 were £12,325 and £7,996 respectively. This was significantly lower than last year and the reductions were exacerbated by the fact that December 2013 had been an exceptional month. Disappointingly, January 2014 had also been a quiet month to date, although there was a large function scheduled for the coming weekend (31st January.) The clubhouse was booked for functions during most weekends between February and the start of the season.

9.0 Grounds

9.1 Overton Drive

9.1.1 Pitch

The square at Overton Drive looked in far better condition than at this time last year, which was promising news for the coming season

10.0 Social

10.1 Social Events

Overall receipts for social functions during 2014 were somewhat disappointing when compared to the previous year. A football match had taken place recently at Overton Drive but unfortunately this had not been very widely publicised. It was noted once again that the fact that Joe Palmer Jnr would be working overseas for the next 12 months was very likely to have an adverse impact on social events in 2015 and that we would need to look for other club members to fill this gap and galvanise interest and participation in events during the coming year.

11.0 Safeguarding

11.1 Club Welfare Officer

Trevor Hebden had now formally taken up the role of Club Welfare Officer. The website needed to be updated to reflect this change and the section on social media also need to be brought up-to-date.

As noted in 3.17 above, Trevor Hebden was in the process of arranging a Safeguarding course for members whose certification had run out or was about to lapse.

12.0 Cricket

12.1 Adult Cricket

The club had 2 teams in the adult indoor league. The 'A' team was still doing well, having lost only one game. The 'B' team continued to impress given the fact that this was a very young side playing in the same division as the 'A' side.

The Cricket Club Conference Cup had been discontinued this year and would be replaced in the fixture list by the Bertie Joel Cup.

12.2 Junior Section

The junior section was in the throes of implementing a new management team structure – this would be in place by mid- February.

Three junior registration evenings had been arranged – 4th March, 29th March and 10th April. These would be run by the new Head of Junior Cricket, Bryan Clark.

The Management Committee was happy to use the proposed 2015 subscriptions for the first registration evening, prior to formal ratification by the AGM on Friday 13th March.

Junior teams continued to perform relatively well in the indoor leagues this season.

A new and exciting Essex U19 T20 competition had been introduced this year and we had entered a team managed by Ewan Ferguson. This would comprise a series of local leagues followed by a knock-out stage.

Rohit Gupta would be co-ordinating junior subscriptions and membership. This would entail collecting the subscriptions and updating membership details on the club website.

Junior Cricket Week would once again be arranged to coincide with the school half-term week from 24th-29th May.

12.3 Ladies Section

The Ladies finished runners-up in the Essex indoor league, losing out in the final to a strong Bentley side.

The girls cricket continued to progress well and we hoped they would have a good outdoor season.

The main women's Southern League was being maintained but the lower divisions were being disbanded with plans to subsume Essex teams into an Essex Women's League.

13.0 Football

13.1 Snaresbrook were still currently second in Senior Division Two of the Olympian League.

14.0 AGM Agenda

14.1 The recommendation was that subscriptions for playing members would increase by around 3%, whilst those for honorary/social membership would remain the same. Match fees would also be retained at the same level.

The Management Committee agreed the contents of the AGM Agenda for the upcoming meeting on Friday 13th March 2015.

15.0 Any Other Business

15.1 The scorers' box, next to the clubhouse at Overton Drive, had been broken into twice in one week recently. Trevor Hebden had reinforced the door to discourage and, hopefully, prevent future break-ins.

Action Trevor Hebden to replace the door of the scorers' box at Overton Drive prior to the start of the season.

15.2 Representatives of Galvin's Chance, part of the Hilton in the Community initiative, had been in touch to let the club know they would follow up with us soon regarding the possibility of hosting a charity cricket match at Wanstead.

16.0 Date of next meeting

16.1 The date of the next meeting was to be agreed.